



Email: georgianbayfarmersmarkets@gmail.com
Website: www.sgbfarmersmarkets.com
Facebook: facebook.com/sgbfarmersmarkets
Instagram: [sgbfarmersmarkets](https://instagram.com/sgbfarmersmarkets)
Midland WINTER 2016/2017 (October 16th 2016 – mid May 2017)

Please check one:

New Application: _____ Existing Application: _____

Fees (single booth):

Occasional vendor: \$20/week +13% HST (\$22.60): _____ *

*Please indicate number of booths you require

****Please note: Fees paid are non-refundable****

Initial here to acknowledge your understanding of this clause: _____

Cheques payable to:

Southern Georgian Bay Farmers Markets

(cash payments are also accepted)

NSF fee: \$25

Please mail application to:

Southern Georgian Bay Farmers Markets

450 Johnson Street

Midland, ON, L4R 2Y6

(You can also scan and email to address listed at top of page)

Please indicate which category you are applying for:

Grower/Farmer/Producer _____

Baker/Prepared Foods _____

Artisan/Artist _____

Applicant Information

Farm or Business Name: _____

Applicants Name: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____

Email: _____

Website/Social Media: _____

Vehicle Information

Type: _____ Colour: _____ Plate: _____

Emergency Contact: _____ Phone: _____

Please provide a brief description of your business (50 words of less) for use on our website and social media pages:

Please list all other locations that your product is sold:

Please list the name and contact information of all persons who will be working in your booth:

NAME PHONE

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Food Safety

All Vendors selling food products, MUST adhere to Public Health Standards

Are your products prepared in a certified kitchen?

I Agree to allow a representative of the market to have access to my farm and/or production facilities (including home kitchens) at any time upon request, to verify my claims of production and vendor category/type (please Initial) _____

Please list ALL ITEMS you wish to sell at the Farmers' Market

NOTE: Producers, this needs to be minimum 70%

Brought in (Maximum 30%) **This section applies to producers only, all artisan products MUST be your own creations**

References

Name Phone Email

By providing the name and contact information for your two references, you authorize the market contact the above named persons for the purpose of determining the Applicant's suitability for the Market (please initial)

The application needs to be accompanied with a signed Code of Conduct and Rules and Regulations.

I have read, understand and agree with all of the above. I hereby wish to apply for Membership and vendor booth space for the current season/year

Name of Applicant (Please print): _____

Signature of Applicant: _____

Date: _____

Agreement of Compliance:

I, _____, have read and understand the Operation Policies, Procedures and Application Guidelines for the Southern Georgian Bay Farmers Markets and will comply with these regulations and all other federal, provincial, and local regulations that apply.

I agree to offer for sale only those goods listed and agreed upon.

I agree to pay the applicable fees associated with being a Vendor at this Market, and understand that fees paid are non-refundable.

I agree that either my designated helper or I will be present as a vendor at each and every market day that my product(s) are offered for sale.

I understand that I forfeit my right to sell at the Southern Georgian Bay Farmers Markets if I am in non-compliance.

I also understand the acceptance of this Vendor Application is for the 2016/17 winter market season only and has no bearing over future years.

Applicant's Signature: _____ Date: _____

Market Manager Signature: _____ Date: _____

Southern Georgian Bay Farmers' Markets Rules and Regulations

Name: The market will be known as Southern Georgian Bay Farmers' Markets (SGBFM). Southern Georgian Bay Farmers Markets is a year round , multi-vendor, non-profit organization selling agricultural, food, art and craft products including home-grown produce, home-made crafts and value-added products where the MAJORITY of vendors are primary producers (including preserves, baked goods, meat, fish, dairy products, etc.) .

Purpose: The purpose of the market is to provide a service to the community in the following ways:

1. Provide a venue of promotion and sale of locally produced food and artisan products;
2. Provide the customer with a central source for high quality, locally produced and value added food products as well as a venue to connect with local artisan and crafts people;
3. Provide a center of activity and education for visitors and families of our community where they may become familiar with, recognize and value the wide variety of resources to be found locally;
4. Increase the awareness and promotion of existing agritourism offerings;

Products:

- Vendors must grow or produce 70% of what they sell in season and be defined as "local" as set out under the vendor eligibility criteria.
- Hand crafted items must be original in nature and locally produced in whole by the seller. No crafts shall be permitted that are derived from kits.
- There will be no rights of exclusivity given to any vendor.
- Exceptions to the above regulations may be considered on an individual basis by the Board.

Vendor eligibility:

Ideally, vendors should reside or do business within the County of Simcoe.

Consideration will be given to vendors outside of Simcoe County if space permits.

All vendors are responsible for the following:

- Compliance with all conditions laid out in these Rules and Regulations and the Code of Conduct;
- Knowledge and compliance with health and safety regulations;
- Obtaining all appropriate permits, licenses and/or certificates with respect to the sale of goods offered;
- Arranging for site inspection visits requested by the Board for growers/producers;
- Display of an attractive , easy to read sign with their farm or business name and location;
- Post process of ALL items meeting Ontario Regulation 119/11 for produce, honey and maple products.
- Prices should be fair market value! Cooperation, not competition is encouraged in pricing to ensure success in sales for all vendors;
- Vendors agree not to practice distress selling (this essentially means drastically reducing prices later in the market day)
- Maintain a tidy area throughout the market day – leaving the area clean at the end of the day;
- All regular vendors are expected at the market every week, and are required to give notice of at least 24 hours if they'll be absent. Any occasional vendor must

notify the Board by noon prior to the market day they wish to attend. Failure to comply can result in your spot being allocated to another vendor.

Not for profit organizations will not be charged for a booth; however an application is still required.

I have read and understand the Rules and Regulations of the Southern Georgian Bay Farmers' Markets and I accept responsibility for my staff/volunteers on site. Further, I understand that not following rules and regulations may lead to suspension/exclusion from the market(s).

Name of owner/operator

Signature

Date

Southern Georgian Bay Farmers' Markets Vendor Conflict Resolution and Code of Conduct

1. All vendors will be respectful to the Southern Georgian Bay Farmers' Markets (SGBFM) Board members, fellow vendors and customers.
2. All vendor issues/concerns/grievances will be directed to a Board member who will attempt to resolve the situation.
3. If the situation cannot be resolved by the Board member, the vendor will be requested to submit a detailed description of the incident or issue in writing within 10 days of it occurring. The letter is to be submitted to a Board member with a copy to the Chair. All issues escalating to this point will be brought before the SGBFM Board at their next meeting.
4. The SGBFM Board may request an interim meeting with the vendor to further discuss the issue prior to the next SGBFM meeting.
5. The SGBFM Board has the authority to make the final decision on the outcome of the grievance and the penalties for noncompliance.
6. Vendors will respect the privacy and confidentiality of others. Personal vendor information (for example: illness, personal hardship) will only be shared by the SGBFM Board upon receipt of verbal or written consent from the affected party.
7. All vendors are required to review and sign the vendor Conflict Resolution and Code of Conduct document for submission with their vendor application and fees upon request.

I have read and agree to comply with the Vendor Conflict Resolution Process and Code of Conduct for the Southern Georgian Bay Farmers' Market. I understand that I am responsible for myself/my employees/volunteers and that failure to comply with these rules may result in revocation or suspension of my vendor status.

Name of owner/operator

Signature

Date